

**Ocean View School District**  
**Equity and Excellence**

**Board of Trustees**  
**Agenda**

**November 3, 2009**

To All Parents, District Residents, and Guests:

The Board of Trustees and the Superintendent welcome you to this meeting and hope that you will return often. Also, as a courtesy, please be sure your cell phone is turned off during all Board of Trustees' meetings. Your presence assures us of continuing community interest in Ocean View's schools.

The members of the Board of Trustees are locally elected officials who serve four-year terms of office and are responsible for the District's kindergarten through eighth grade educational program. Board of Trustees are required to conduct programs in the schools in accordance with the State of California Constitution, the California Education Code, other school-related laws enacted by the legislature, and policies and procedures which this Board of Trustees' adopts.

The agenda and its extensive background material are studied by each member of the Board of Trustees and the agenda package is provided to them at least 72 hours before each meeting. Board of Trustees can call Ocean View School District's Superintendent for clarification of any item. These procedures enable the Board of Trustees to act more effectively on agenda items.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the office of the District Superintendent at (714) 847-2551. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Audio tape recording is made at each Board of Trustees meeting.

If you wish to address the Board of Trustees:

#### Requests from the Audience to Speak

1. Members of the community and employees wishing to speak to an issue shall first fill out the "Ocean View School District Oral Communications to the Board" form and submit it to the Board's Recording Secretary prior to the start of open session. Due to time constraints, speakers must limit the total of their remarks to three (3) minutes.
2. If the speaker turns in the request to address the Board of Trustees form after the start of open session, the speaker will have an opportunity to speak during "Any Other Public Communications to the Board of Trustees" prior to the close of the meeting.

Legally the Board of Trustees may discuss, but not take action, on topics brought up under this section of the agenda. The Board may refer items to the administration for follow-up or place topics on a future Board agenda.

#### Closed Session

In accordance with Government Code Section 54957, the Board may recess to closed session to discuss matters considered inadvisable to discuss in a public meeting.

**OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647  
(714) 847-2551**

**Board of Trustees**

**Norm Westwell, Board President  
Tracy Pellman, Clerk  
John Briscoe, Member  
George Clemens, Member  
Debbie Cotton, Member**

**Alan G. Rasmussen, Ed.D.  
Superintendent**

**MISSION STATEMENT**

**The mission of the Ocean View School District is to provide all our students with a high-quality educational program which:**

- Meets their individual intellectual, social, emotional, and physical health needs;**
- Creates a school environment that will best promote learning necessary for each student to acquire maximum knowledge and experience; and**
- Fosters in each student a feeling of personal worth and a philosophy that encompasses worthy moral and ethical values, and sustains a growing awareness of our interdependence with society and the environment.**

# 2009-2010

## OVSD Activity Calendar

Jul 2009						
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November  
**3** Board of Trustees' Meeting, 7:00 p.m.  
**11** Veterans' Day Holiday  
**17** Board of Trustees' Meeting, 7:00 p.m.  
**23-27** Thanksgiving Recess

December  
**8** Board of Trustees' Meeting, 7:00 p.m.  
**21-1/1** Winter Recess

January  
**18** Martin Luther King Day Holiday

February  
**8** Lincoln's Birthday Holiday  
**15** Washington's Birthday Holiday

March  
**5-9** Spring Recess

May  
**31** Memorial Day Holiday

June  
**22** Last Day of School

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OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, California 92647

BOARD OF TRUSTEES  
REGULAR BOARD MEETING

NOVEMBER 3, 2009

6:00 P.M. -- CLOSED SESSION  
7:00 P.M. -- OPEN SESSION

A. CALL TO ORDER

B. ROLL CALL

C. AGENDA ADOPTION Regular Board of Trustees Meeting of November 3, 2009 -  
Agenda Adoption

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE: \_\_\_\_\_

D. CLOSED SESSION D-1 Conference with Legal Counsel – Pending Litigation  
Significant exposure to litigation pursuant to Subdivision (b) of  
Government Code Section 54956.9. Ellen Dugan, Attorney, Wall,  
McCormick & Baroldi, will be available via telephone to provide  
information to the Board of Trustees; Alan G. Rasmussen, Ed.D.,  
Superintendent; Beverly M. Hempstead, Deputy Superintendent;  
and William V. Loose, Ed.D., Assistant Superintendent,  
Administrative Services.

1. Case No. WOCA-007202

D-2 Public Employee Discipline/Dismissal/Release pursuant to  
Government Code Section 54957. Alan G. Rasmussen, Ed.D.,  
Superintendent; Beverly M. Hempstead, Deputy Superintendent;  
and William V. Loose, Ed.D., Assistant Superintendent,  
Administrative Services, will be present to provide information to  
the Board of Trustees.

D-3 Negotiations update of OVTA pursuant to Government Code  
Section 54957.6. Alan G. Rasmussen, Ed.D., Superintendent;  
Beverly M. Hempstead, Deputy Superintendent; and William V.  
Loose, Ed.D., Assistant Superintendent, Administrative Services,  
will be present to provide information to the Board of Trustees.

E. REPORT OF ACTION / CLOSED SESSION

F. PLEDGE OF ALLEGIANCE

G. INTRODUCTION

H. MINUTES H-1 Regular Board of Trustees Meeting, October 20, 2009 Pages 1-6

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE: \_\_\_\_\_

I. TIME CERTAIN 7:05 P.M. **OCEAN VIEW SCHOOL DISTRICT'S SPARKLE VIEW AWARD:**  
Presented for information.  
William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, along with Larry Hoskinds, Maintenance and Operations Manager, will present the October 2009 Sparkle View Award to Sun View Schools' Head Custodian Juan Rios Campa and Custodian Raul Castor.

J. PUBLIC COMMENTS

At this time, members of the public may address the Board of Trustees regarding a matter of public interest not appearing on the agenda. No action may be taken on comments of off-agenda items unless specifically authorized by law.

In order to address the Board of Trustees, a speaker shall complete and turn in a Blue Card to the Board's Recording Secretary prior to the start of the Board of Trustees meeting. If the Blue Card is turned in after the start of Open Session, the speaker will have the opportunity to speak during "ANY OTHER PUBLIC COMMUNICATIONS TO THE BOARD OF TRUSTEES" later in the meeting.

If the speaker wishes to address the Board of Trustees on an item on the agenda, time will be provided at the commencement of that item. Comments shall be limited to three minutes per person.

K. COMMUNICATIONS

K-1 Board Reports

K-2 Trustees' Communications

K-3 Superintendent's Communication

K-4 PTO/PTA/PTSO/PTSA Presidents' Roundtable

K-5 Employee Associations' Communication

- California School Employees Association
- Ocean View Teachers Association

L. REPORTS **INSTRUCTIONAL MATERIALS REVIEW COMMITTEE:**

Presented for information.

Alan G. Rasmussen, Ed.D., Superintendent, will share with the Board of Trustees the recommendations received from the Instructional Materials Review Committee regarding I Know Why the Caged Bird Sings by Maya Angelou.

**M. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered by the Board of Trustees to be routine and will be enacted by the Board of Trustees in one motion in the form listed below. There will be no discussion on these items prior to the time the Board of Trustees votes on the motion unless members of the Board of Trustees, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

VOTE: \_\_\_\_\_

**GENERAL FUNCTIONS**

**M-1 GIFTS TO DISTRICT:** Approval. (Supporting information) **Pages 7-8**

**FINANCIAL SERVICES**

**M-2 PURCHASE ORDERS FOR ALL FUNDS FROM OCTOBER 9, 2009, THROUGH OCTOBER 21, 2009:** Approval. (Supporting information) **Pages 9-17**

**M-3 CAFETERIA FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009:** Approval. (Supporting information) **Page 18**

**M-4 CAPITAL FACILITIES AGENCY FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009:** Approval. (Supporting information) **Page 19**

**M-5 CHILD CARE FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009:** Approval. (Supporting information) **Page 20**

**M-6 DEFERRED MAINTENANCE FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009:** Approval. (Supporting information) **Page 21**

**M-7 GENERAL FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009:** Approval. (Supporting information) **Page 22**

**M-8 SPECIAL RESERVE/C.O.P. FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009:** Approval. (Supporting information) **Page 23**

**M-9 RENEWAL: YMCA OF ORANGE COUNTY WEST COUNTY FAMILY SPORTS PROGRAM – VISTA VIEW MIDDLE SCHOOL:** Approval **Pages 24-29**  
The YMCA West County Family Sports Program provides lunch period student sports activities four days a week at Vista View Middle School to promote and support wellness and physical fitness. (Supporting information)

**HUMAN RESOURCES**

**M-10 CERTIFICATED EMPLOYEE PERSONNEL ACTIVITY LIST - OCTOBER 9, 2009, THROUGH OCTOBER 26, 2009:** Approval. (Supporting information) **Pages 30-33**

M. CONSENT CALENDAR (continued)

HUMAN RESOURCES (continued)

**M-11 CLASSIFIED EMPLOYEE PERSONNEL ACTIVITY LIST -  
OCTOBER 21, 2009, THROUGH NOVEMBER 3, 2009:** Approval.  
(Supporting information)

Pages 34-36

N. OLD BUSINESS

O. NEW BUSINESS

GENERAL FUNCTIONS

**O-1 REVIEW OF BOARD BYLAW 9200 – MEMBERS LIMITS OF AUTHORITY:** (ACTION)  
Approval. Pages 37-39

Since the adoption of the Board Bylaw 9000 Series in 2008, there has been confusion with the interpretation of Board Bylaw 9200 as it relates to the scope of authority, span of influence, process of addressing requests for information, and the use of Board authority in directing staff to perform work. Alan G. Rasmussen, Ed.D., Superintendent, will make a brief oral presentation and respond to questions from the Board of Trustees. (Supporting information)

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE: \_\_\_\_\_

**O-2 CLASSROOM LIBRARY “I KNOW WHY THE CAGED BIRD SINGS” BOOKS PLACED ON “HOLD”:** (INFORMATION)  
Pages 40-42

Presented for Information.  
Trustee John Briscoe will provide information to the Board of Trustees and respond to questions pertaining to Resolution No. 23:0910 – Classroom Library “I Know Why the Caged Bird Sings” Books Placed on “Hold” as presented within the agenda item. (Supporting information)

FINANCIAL SERVICES

**O-3 RESOLUTION NO. 22:0910 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE OCEAN VIEW SCHOOL DISTRICT** (ACTION)  
Pages 43-47

**STATING ITS INTENTION TO ISSUE REFUNDING CERTIFICATES OF PARTICIPATION AND APPOINTING AND EMPLOYING CERTAIN PROFESSIONALS IN CONNECTION THEREWITH, AND APPROVING CERTAIN RELATED ACTIONS:** Approval.

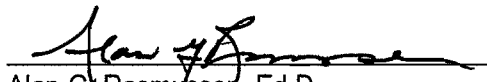
Ocean View School District would like to have the mechanism in place to take advantage of refinancing the Certificates of Participation (COPs) obtained in 2002 should an opportunity arise to refinance if a savings of \$200,000 or more can be realized. William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, will make a brief oral presentation and respond to questions from the Board of Trustees. (Supporting information)

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE: \_\_\_\_\_

P. ANY OTHER PUBLIC COMMUNICATIONS TO THE BOARD OF TRUSTEES  
Speakers must limit the total of their remarks to three (3) minutes.

Q. BOARD OF TRUSTEES ROUNDTABLE

- R. CLOSED SESSION
- S. REPORT OF ACTION / CLOSED SESSION
- T. ADJOURNMENT



Alan G. Rasmussen, Ed.D.  
Superintendent

The next Regular Board of Trustees meeting is November 17, 2009, 7:00 p.m., District Board Room, 17200 Pinehurst Lane, Huntington Beach, CA 92647.

A copy of the Board meeting agenda is posted on the District's web site ([www.ovsd.org](http://www.ovsd.org)) prior to the close of business on the Friday preceding the meeting. A copy of the agenda and supporting materials are available for review at the District Office.

Individuals with disabilities in need of copies of the agenda and/or the agenda packet or in need of auxiliary aides and services may request assistance by contacting the Superintendent's Office at 714-847-2551.





"Equity and  
Excellence"

# Ocean View School District

17200 Pinehurst Lane  
Huntington Beach  
California 92647-5569  
714/847-2551  
Fax: 714/847-1430  
Web: www.ovsd.org

**Superintendent**  
Alan G. Rasmussen, Ed.D.

**Board of Trustees**  
Norm Westwell, President  
Tracy Pellman, Clerk  
John Briscoe, Member  
George Clemens, Member  
Debbie Cotton, Member

## UNADOPTED

### OCEAN VIEW SCHOOL DISTRICT MINUTES – REGULAR BOARD OF TRUSTEES MEETING OCTOBER 20, 2009

- A. CALL TO ORDER** The Regular Meeting of the Ocean View School District Board of Trustees was called to order by Norm Westwell, President, Board of Trustees, at 6:01 p.m., in the District Board Room.
- B. ROLL CALL** Members Present: Trustees John Briscoe, George Clemens, Debbie Cotton, and Norm Westwell. Trustee Tracy Pellman arrived at 6:23 p.m.
- C. AGENDA ADOPTION** MOTION by Trustee Cotton, seconded by Trustee Clemens, and carried by a vote of 4:0 to adopt the agenda of the Regular Board of Trustees meeting of October 20, 2009, as presented, and move agenda item M-2 after agenda item O-7.
- D. CLOSED SESSION** MOTION by Trustee Cotton, seconded by Trustee Clemens and carried by a vote of 4:0 to move to Closed Session at 6:07 p.m.

The Board of Trustees met in Closed Session from 6:11 p.m. to 6:58 p.m.

- D-1** Conference with Legal Counsel – Existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. Gregory M. Bergman, Attorney, Bergman & Dacey, Inc., was present to provide information to the Board of Trustees; Alan G. Rasmussen, Ed.D., Superintendent; Beverly M. Hempstead, Deputy Superintendent; and William V. Loose, Ed.D., Assistant Superintendent, Administrative Services.
  - 1. Case Number 06CC000113
- D-2** Public Employee Performance Evaluation pursuant to Government Code Section 54957.  
Title: Superintendent
- E. REPORT OF ACTION / CLOSED SESSION**  
Norm Westwell, President, Board of Trustees, reported there was no action taken in Closed Session.
- F. PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Norm Westwell, President, Board of Trustees, at 7:05 p.m.
- G. INTRODUCTIONS** No introductions.

**H. MINUTES**

H-1 MOTION by Trustee Clemens, seconded by Trustee Pellman, and carried by a vote of 4:0:1 to approve the Minutes of the October 6, 2009, Regular Board of Trustees meeting. Trustee Westwell abstained from the vote as he was absent from the meeting.

**I. TIME CERTAIN****J. PUBLIC COMMENTS**

There was no one wishing to address the Board of Trustees.

**K. COMMUNICATIONS**

K-1 **Board Reports** No reports.

**K-2 Trustees' Communications****Trustee Briscoe:**

- Attended the Marine View Spaghetti Night.
- Expected to see an agenda item on the Board agenda from a community member. Dr. Rasmussen responded that the community member pulled the agenda item off the agenda.

**Trustee Clemens:**

- Along with Dr. Rasmussen, Dr. Loose, Beverly Hempstead, and Trustees Briscoe and Cotton, attended the OCSBA dinner.

**Trustee Cotton:**

- Attended day 12 of depositions on the gymnasiums with 29 more days scheduled. Asked the Board members to let her know if they wished to attend any of the upcoming depositions.
- Attended the Special Board of Trustees meeting regarding the evaluation process of the Superintendent.
- Assisted in administering the PSAT at Mesa View.
- Shared that middle school students are excited about the cross country meets.
- Attended the OCSBA dinner.
- Received a call from the press regarding a Board member.

**Trustee Pellman:**

- Attended the Special Board of Trustees meeting last week.
- Asked Trustee Briscoe to stop misrepresenting the actions of the Board of Trustees in public and asked him to make an apology to the Board of Trustees, community, Huntington Beach City Council, and the newspaper.

**Trustee Westwell:**

- Attended Back-to-School nights at Circle View, Vista View, Marine View, Golden View, and Westmont.
- With Principal Paul James, walked the Ocean View Preparatory Preschool site.
- Spoke to Trustee Briscoe regarding issues of his concern.

**K. COMMUNICATIONS (continued)****K-3 Superintendent's Communications**

- Reminded Board members of the Community Budget Meeting on October 28 with School Services of California's President & CEO Ron Bennett and Associate Vice President Terry Anderson presenting as well as Dr. Loose.
- Attending the Teacher-of-the-Year dinner at Disneyland Hotel on Friday, October 23, honoring the District's teachers Veronica Folsom and Sheila Blyth.
- Attended the OCSBA dinner with a budget review presentation.
- Met with Community Budget Advisory Committee and Fiscal Planning Team.

**K-4 PTO/PTA/PTSO/PTSA Presidents' Roundtable Update:** Mary Ellen Moschetti, President, Presidents' Roundtable and President, Marine View Middle School PTSA, spoke to Trustee Briscoe regarding his pulling of some PTSA/PTA purchase orders off the Consent Calendar.

**K-5 Employee Associations' Communication**

- **California School Employees Association:** No report.
- **Ocean View Teachers Association:** No report.

**L. REPORTS      CERTIFICATES OF PARTICIPATION (COPS) REFUNDING OPPORTUNITY:**  
Presented for information.

William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, introduced Laura Franke of Clean Energy Advocates, who discussed the opportunity for Ocean View School District to refinance the District's current Certificates of Participation obligations, and responded to questions from the Board of Trustees.

**M. CONSENT CALENDAR****GENERAL FUNCTIONS**

**M-1 GIFTS TO DISTRICT:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to accept the donations, as presented, and authorize the Superintendent to send letters of appreciation to the donors.

**FINANCIAL SERVICES**

**M-2 PURCHASE ORDERS FOR ALL FUNDS FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** Trustee Briscoe pulled this agenda item from the Consent Calendar for discussion. Trustee Cotton called for the question; and it carried by a vote of 4:1. Trustee Briscoe voted against the call for the question. MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 4:1 to approve Purchase Orders for all Funds from September 22, 2009, through October 8, 2009. Alan G. Rasmussen, Ed.D., Superintendent, responded to Trustee Briscoe's questions. Trustee Briscoe voted against this motion.

**M-3 CAFETERIA FUND CHECK REGISTER FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve Cafeteria Fund Checks from September 22, 2009, through October 8, 2009.

**M-4 CAPITAL FACILITIES FUND CHECK REGISTER FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve Capital Facilities Fund Checks from September 22, 2009, through October 8, 2009.

**M. CONSENT CALENDAR (continued)****FINANCIAL SERVICES** (continued)

**M-5 CHILD CARE FUND CHECK REGISTER FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve Child Care Fund Checks from September 22, 2009, through October 8, 2009.

**M-6 DEFERRED MAINTENANCE FUND CHECK REGISTER FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve Deferred Maintenance Fund Checks from September 22, 2009, through October 8, 2009.

**M-7 GENERAL FUND CHECK REGISTER FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve General Fund Checks from September 22, 2009, through October 8, 2009.

**M-8 PAYROLL CHECK REGISTERS FROM SEPTEMBER 11, 2009, THROUGH OCTOBER 10, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve Payroll Check Registers from September 11, 2009, through October 10, 2009.

**M-9 SPECIAL RESERVE/C.O.P. FUND CHECK REGISTER FROM SEPTEMBER 22, 2009, THROUGH OCTOBER 8, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve Special Reserve/C.O.P. Fund Checks from September 22, 2009, through October 8, 2009.

**HUMAN RESOURCES**

**M-10 CERTIFICATED EMPLOYEE PERSONNEL ACTIVITY LIST – SEPTEMBER 21, 2009, THROUGH OCTOBER 9, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve the Certificated Employee Personnel Activity List – September 21, 2009, through October 9, 2009.

**M-11 CLASSIFIED EMPLOYEE PERSONNEL ACTIVITY LIST – OCTOBER 7, 2009, THROUGH OCTOBER 20, 2009:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve the Classified Employee Personnel Activity List – October 7, 2009, through October 20, 2009.

**O. NEW BUSINESS****GENERAL FUNCTIONS**

**O-1 RESOLUTION NO. 19:0910 – REMUNERATION FOR TRUSTEE NORM WESTWELL – OCTOBER 6, 2009, BOARD OF TRUSTEES MEETING:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 4:0:1 to adopt Resolution No. 19:0910 – Remuneration for Trustee Norm Westwell – October 6, 2009, Board of Trustees Meeting. Trustee Westwell abstained from the vote as he was absent from the meeting.

**O-2 OCEAN VIEW PREPARATORY PRESCHOOL LICENSING APPLICANT OF RECORD FOR THE BOARD OF TRUSTEES:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve the Ocean View Preparatory Preschool Licensing Applicant of Record for the Board of Trustees. William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, was available to respond to questions from the Board of Trustees.

**O. NEW BUSINESS (continued)****FINANCIAL SERVICES**

**O-3 RESOLUTION NO. 18:0910 – CERTIFICATION OF CLASS SIZE REDUCTION PROGRAM APPLICATION:** MOTION by Trustee Cotton, seconded by Trustee Clemens, and carried by a vote of 5:0 to approve Resolution No. 18:0910 – Certification of Class Size Reduction Program Application. William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, was available to respond to questions from the Board of Trustees.

**O-4 REQUIRED DEPARTMENT OF STATE ARCHITECT (DSA) SERVICES FOR FIFTEEN (15) VARIOUS SCHOOL SITE MODERNIZATION PROJECTS:** MOTION by Trustee Pellman, seconded by Trustee Cotton, and carried by a vote of 5:0 to approve the Required Department of State Architect (DSA) Services for Fifteen (15) Various School Site Modernization Projects and authorize William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, to execute all necessary documents. Dr. Loose responded to questions from the Board of Trustees.

**O-5 ERATE FUNDING 2009-2010:** MOTION by Trustee Cotton, seconded by Trustee Pellman, and carried by a vote of 5:0 to approve ERate Funding 2009-2010. William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, and Alice Fairchild, Coordinator, Categorical Programs, were available to respond to questions from the Board of Trustees.

**HUMAN RESOURCES**

**O-6 RESOLUTION NO. 20:0910 – LAYOFF BY REDUCTION IN HOURS FOR CLASSIFIED EMPLOYEES DUE TO LACK OF WORK AND/OR LACK OF FUNDS:** MOTION by Trustee Westwell, seconded by Trustee Briscoe, and carried by a vote of 5:0 to approve Resolution No. 20:0910 – Layoff by Reduction in Hours for Classified Employees Due to Lack of Work and/or Lack of Funds. Beverly M. Hempstead, Deputy Superintendent, was available to respond to questions from the Board of Trustees.

**MAINTENANCE, OPERATIONS & FACILITIES**

**O-7 AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY:** MOTION by Trustee Cotton, seconded by Trustee Clemens, and carried by a vote of 5:0 to approve the Authorization to Dispose of Surplus Property and authorize William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, to execute and sign any required agreements or documents. Dr. Loose responded to questions from the Board of Trustees.

**P. ANY OTHER PUBLIC COMMUNICATIONS TO THE BOARD OF TRUSTEES**

There was no one wishing to address the Board of Trustees.

**Q. BOARD OF TRUSTEES ROUNDTABLE**


- Trustee Briscoe shared his concerns regarding the review process of the current challenged library book; and the process for selecting a vendor for refinancing certificates of participation.
- Trustee Briscoe expressed interest in knowing how the Board of Trustees may have access to emails received on the District website from community members.
- Trustee Clemens expressed his concern when Trustee Briscoe misrepresents the Board of Trustees; and expressed interest in OVPP being advertised on our school District websites.
- Trustee Cotton reiterated her concerns regarding Trustee actions outside of Board processes.
- Trustee Pellman reminded Trustee Briscoe that he voted for the textbook adoption which included reference to the library book which is being challenged.
- Trustee Westwell reviewed a portion of the minutes from the October 6, 2009, Board of Trustees meeting that stated direction was given to Dr. Rasmussen to begin the process of reviewing the book in question as well as researching how the book was originally selected.

R. CLOSED SESSION

S. REPORT OF ACTION / CLOSED SESSION

T. ADJOURNMENT                    MOTION by Trustee Clemens, seconded by Trustee Briscoe, and carried by a vote of 5:0 to adjourn the October 20, 2009, Regular Board of Trustees meeting at 8:28 p.m.

SUBMITTED BY:

  
\_\_\_\_\_  
Alan G. Rasmussen, Ed.D.  
Superintendent

APPROVED BY:

\_\_\_\_\_  
Tracy Pellman, Clerk  
Board of Trustees

DATE APPROVED:

\_\_\_\_\_

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Board of Trustees  
FROM: Alan G. Rasmussen, Ed.D., Superintendent  
SUBJECT: GIFTS TO DISTRICT

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**BACKGROUND INFORMATION:**

Citizens, local community groups, businesses, and parent/teacher/faculty organizations occasionally make donations of money, materials, or equipment to the District. The donations are given to the District to use at its discretion, or the donor may request a specific use.

**CURRENT CONSIDERATIONS:**

The following donations have been received:

College View School:

1. Kathy Utley donated \$296.87.
2. Parents donated \$170.00.
3. The PTA donated \$895.00.

Harbour View School:

1. Parents donated \$300.00.
2. The PTA donated \$1,150.00.

Marine View Middle School:

1. Parents donated \$825.00.

Mesa View Middle School:

1. Parents donated \$332.00.
2. Mr. and Mrs. Olin Scott donated \$250.00.

Spring View Middle School:

1. NHB Futbol Club, Inc. donated \$500.00.
2. Staff donated \$290.00.

**CURRENT CONSIDERATIONS: (continued)**

Star View School:

1. Rainbow Disposal Recycling donated \$131.62.
2. Denise Kakimoto donated \$235.00.
3. Tustin Toyota donated \$50.00.
4. The PTO donated \$11,459.77.

**FINANCIAL IMPLICATIONS:**

There is no financial impact on the District's General Fund.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees accept the donations, as presented, and authorize the Superintendent to send letters of appreciation to the donors.

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: PURCHASE ORDERS FOR ALL FUNDS FROM OCTOBER 9, 2009, THROUGH  
OCTOBER 21, 2009

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This Purchase Order Report (Exhibit A) contains a listing of Purchase Orders encumbered/changed/canceled for all Funds.

<b>Encumbered Total:</b>	<b>\$198,625.45</b>
<b>Change Order Total:</b>	<b>\$7.51</b>
<b>Canceled Order Total:</b>	<b>\$314.38</b>

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Purchase Orders for all Funds from October 9, 2009, through October 21, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Purchase Orders for all Funds from October 9, 2009, through October 21, 2009.



**OCEANVIEW W SCHL.DIST.**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38C0029	COLUMNS GALORE	517.19	517.19	01434390364365	OTHER TRANSPORTATION SUPPL
D38C0050	CERTIFIED TRANSPORTATION INC	599.75	599.75	01025045105825✓	OUTSIDE SRV NOT REPAIR/MTC
D38C0051	HUNTINGTON BEACH UNION HIGH	388.00	388.00	01127025105825✓	OUTSIDE SRV NOT REPAIR/MTC
D38C0052	BRISTOLITE SKYLIGHTS	178.35	178.35	01415125814320	MAINTENANCE SUPPLIES
D38C0053	PORTABLE POWER SYSTEMS	214.24	214.24	01415125814320	MAINTENANCE SUPPLIES
D38C0054	PAUL MARTINGNONI	397.50	397.50	01415125814320	MAINTENANCE SUPPLIES
D38C0055	GENERAL BINDING CORPORATION	563.46	563.46	01127020104313✓	INSTRUCTIONAL SUPPLIES
D38C0056	CERTIFIED TRANSPORTATION INC	496.50	496.50	01127070105825✓	OUTSIDE SRV NOT REPAIR/MTC
D38C0057	WEST COAST SAND AND GRAVEL	664.46	664.46	01413125814318	GROUNDS SUPPLIES
D38C0058	VISTA PAINT	700.00	700.00	01415125815617	OUTSIDE SERV - REPAIR/MTCE
D38C0059	GREAT WESTERN SANITARY SUPPLY	114.51	114.51	40831025814320	MAINTENANCE SUPPLIES
D38C0060	HOME DEPOT	743.20	743.20	01415125814320	MAINTENANCE SUPPLIES
D38C0061	W W GRAINGER INC	2,361.01	2,361.01	019320	STORES
D38C0062	W W GRAINGER INC	850.00	850.00	40839940814490	NON CAPITALIZED EQUIPMENT
D38R0947	SCHOOL SPECIALTY INC	143.77	143.77	01343150244313	INSTRUCTIONAL SUPPLIES
D38R0975	MT SAC	200.00	200.00	01025045105818✓	ADMISSION FEES - FIELD TRIP
D38R0976	OFFICE DEPOT	945.76	945.76	019320	STORES
D38R0977	SOUTHWEST SCHOOL SUPPLY	241.91	241.91	019320	STORES
D38R0978	SCHOLASTIC INC	500.00	500.00	01218550104313	INSTRUCTIONAL SUPPLIES
D38R0979	BATTERY HEADS	221.51	221.51	01390440104313	INSTRUCTIONAL SUPPLIES
D38R0980	GENERAL BINDING CORPORATION	428.27	428.27	01390425105617	OUTSIDE SERV - REPAIR/MTCE
D38R0981	INTEGRATION WORKS LLC	676.88	676.88	01390425104313	INSTRUCTIONAL SUPPLIES
D38R0982	CA WESTERN VISUALS	4,130.33	4,130.33	01203480104490	NON CAPITALIZED EQUIPMENT
D38R0983	PEARSON ASSESSMENTS	170.78	170.78	01311385214312	TESTS

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**OCEANVIEW SCHL.DIST.**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38R0984	CERTIFIED TRANSPORTATION INC	1,052.00	1,052.00	0112705510 5825 ✓	OUTSIDE SRV NOT REPAIR/MTC
D38R0985	CA WESTERN VISUALS	901.54	901.54	0139046510 4490	NON CAPITALIZED EQUIPMENT
D38R0986	CA WESTERN VISUALS	2,153.91	2,153.91	0120348010 4490	NON CAPITALIZED EQUIPMENT
D38R0987	SCHOOL SPECIALTY INC	1,185.70	1,185.70	0120345510 4490	NON CAPITALIZED EQUIPMENT
D38R0988	DAVE BANG & ASSOCIATES	1,943.46	1,943.46	0112706510 4490 ✓	NON CAPITALIZED EQUIPMENT
D38R0989	OFFICE DEPOT	113.03	113.03	0136102527 4305	ADMINISTRATIVE SUPPLIES
D38R0990	OFFICE DEPOT	587.13	587.13	0144212073 4305	ADMINISTRATIVE SUPPLIES
D38R0991	OFFICE DEPOT	287.96	287.96	0120348010 4313	INSTRUCTIONAL SUPPLIES
D38R0992	OFFICE DEPOT	474.35	474.35	1380591337 4305	ADMINISTRATIVE SUPPLIES
D38R0993	SCHOOL HEALTH CORP	428.69	428.69	0129938511 4309	HEALTH SUPPLIES
D38R0994	SOUTHWEST SCHOOL SUPPLY	186.21	186.21	0131138521 4305	ADMINISTRATIVE SUPPLIES
D38R0995	RAND MATERIALS HANDLING EQUIPM	236.06	236.06	0111004510 4313	INSTRUCTIONAL SUPPLIES
D38R0996	AMERICAN PACIFIC PLASTIC FABRI	858.63	858.63	0111002510 4313	INSTRUCTIONAL SUPPLIES
D38R0997	CLARK SECURITY PRODUCTS	4,000.00	4,000.00	0141512581 4320	MAINTENANCE SUPPLIES
D38R0998	EVALUMETRICS INC	1,449.56	1,449.56	0137915031 5825	OUTSIDE SRV NOT REPAIR/MTC
D38R0999	CHANDLER SCHOOL BUSINESS CONSU	20,000.00	20,000.00	0144110572 5820	CONSULTANTS
D38R1000	OCEAN INSTITUTE	347.00	347.00	0112700510 5818 ✓	ADMISSION FEES - FIELD TRIP
D38R1001	OCEAN INSTITUTE	347.00	347.00	0112700510 5818 ✓	ADMISSION FEES - FIELD TRIP
D38R1002	OCEAN INSTITUTE	347.00	347.00	0112700510 5818 ✓	ADMISSION FEES - FIELD TRIP
D38R1003	DENISE CORDI	300.00	300.00	0117738519 5201	MILEAGE
D38R1004	PEARSON	992.40	992.40	0110815010 4313	INSTRUCTIONAL SUPPLIES
D38R1005	CROWD CONTROL WAREHOUSE	320.80	320.80	0136105027 4305	ADMINISTRATIVE SUPPLIES
D38R1006	HEWLETT PACKARD COMPANY	2,948.61	1,890.08	0139045010 4490	NON CAPITALIZED EQUIPMENT
			878.00	0139045010 5617	OUTSIDE SRV - REPAIR/MTCE

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**OCEANVIEW SCHL.DIST.**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38R1006	*** CONTINUED ***		180.53	0139045010 5815	FEES & PERMITS
D38R1007	HEWLETT PACKARD COMPANY	90.26	90.26	0102505010 4313 ✓	INSTRUCTIONAL SUPPLIES
D38R1008	HEWLETT PACKARD COMPANY	180.52	90.26	0102506010 4313 ✓	INSTRUCTIONAL SUPPLIES
			90.26	0115945012 4313	INSTRUCTIONAL SUPPLIES
D38R1009	HOME DEPOT	300.00	300.00	0111005010 4313	INSTRUCTIONAL SUPPLIES
D38R1010	HUNTINGTON BEACH ADULT SCHOOL	600.00	600.00	0121855010 4313	INSTRUCTIONAL SUPPLIES
D38R1011	HEWLETT PACKARD COMPANY	1,073.36	951.56	0102505010 4313 ✓	INSTRUCTIONAL SUPPLIES
			121.80	0102505010 5815 ✓	FEES & PERMITS
D38R1012	PEARSON	215.33	215.33	0131138521 4312	TESTS
D38R1013	THINK SOCIAL PUBLISHING	175.05	175.05	0116745011 4313	INSTRUCTIONAL SUPPLIES
D38R1014	INTEGRATION WORKS LLC	676.88	676.88	0139042510 4313	INSTRUCTIONAL SUPPLIES
D38R1015	CDI COMPUTER DEALERS	1,438.76	1,438.76	0102505010 4313 ✓	INSTRUCTIONAL SUPPLIES
D38R1016	HEWLETT PACKARD COMPANY	1,474.30	945.04	0139046510 4490	NON CAPITALIZED EQUIPMENT
			439.00	0139046510 5617	OUTSIDE SERV - REPAIR/MTCE
			90.26	0139046510 5815	FEES & PERMITS
D38R1017	COLLEGE BOARD PUBLICATIONS	1,573.00	1,573.00	0110815010 5825	OUTSIDE SRV NOT REPAIR/MTCE
D38R1018	STATE OF CA	210.00	210.00	0141512581 5825	OUTSIDE SRV NOT REPAIR/MTCE
D38R1019	BENS ASPHALT & MAINTENANCE CO	4,370.77	4,370.77	1482091481 5617	OUTSIDE SERV - REPAIR/MTCE
D38R1020	BENS ASPHALT & MAINTENANCE CO	15,180.01	15,180.01	1482091481 5617	OUTSIDE SERV - REPAIR/MTCE
D38R1021	VIRCO MFG CORP	493.37	493.37	0102505010 4313 ✓	INSTRUCTIONAL SUPPLIES
D38R1022	KNOTTS BERRY FARM	1,957.50	1,957.50	0112700510 5818 ✓	ADMISSION FEES - FIELD TRIP
D38R1023	AUDITORY INSTRUMENT DIST INC	332.81	332.81	0111006510 4313	INSTRUCTIONAL SUPPLIES
D38R1024	GL SPORTS	131.11	131.11	0111007010 4313	INSTRUCTIONAL SUPPLIES
D38R1025	KELLY PAPER	200.00	200.00	0139042510 4313	INSTRUCTIONAL SUPPLIES

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**OCEANVIEW SCHL.DIST.**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38R1026	ONSITE LASER MEDIC	302.33	302.33	0120348010 4313	INSTRUCTIONAL SUPPLIES
D38R1027	UC REGENT	3,100.00	3,100.00	0110815010 5821	LECTURER
D38R1028	CA DEPARTMENT OF EDUCATION	6,074.44	6,074.44	0127900000 9510	ACCOUNTS PAYABLE MANUAL
D38R1029	HEWLETT PACKARD COMPANY	1,456.90	945.04	0120348010 4490	NON CAPITALIZED EQUIPMENT
			439.00	0120348010 5617	OUTSIDE SERV - REPAIR/MTCE
			72.86	0120348010 5815	FEES & PERMITS
D38R1030	COMPLETE BUSINESS SYSTEMS	6,790.31	6,790.31	0112706510 6490	EQUIPMENT
D38R1031	VIRCO MFG CORP	3,205.32	3,205.32	0120345510 4313	INSTRUCTIONAL SUPPLIES
D38R1032	FRUIT GUYS	25,000.00	25,000.00	1380891337 4701	FOOD
D38R1033	PETES ROAD SERVICE	1,600.00	1,600.00	0141312581 5825	OUTSIDE SRV NOT REPAIR/MTCE
D38R1034	TANAKA FARMS	600.00	600.00	0112707010 5818	ADMISSION FEES - FIELD TRIP
D38R1035	CURRICULUM ASSOCIATES	142.33	142.33	0120341010 4313	INSTRUCTIONAL SUPPLIES
D38R1036	STAFF DEVELOPMENT RESOURCES	199.00	199.00	0120348010 5202	TRAVEL/CONFERENCE
D38R1037	GIST WIRELESS	271.88	271.88	0140916577 4311	REPAIR OF EQUIPMNT SUPPL.
D38R1038	OFFICE DEPOT	394.99	394.99	0131615021 4305	ADMINISTRATIVE SUPPLIES
D38R1039	NYSTROM	127.17	127.17	0139044510 4210	BOOKS OTHER THAN TEXTS
D38R1040	WEST MUSIC COMPANY	250.00	250.00	0108015010 4313	INSTRUCTIONAL SUPPLIES
D38R1041	HEART PLUS EMERGENCY TRAINING	300.00	300.00	0128345510 5821	LECTURER
D38R1042	INTEGRATION WORKS LLC	980.93	361.05	0139041010 4313	INSTRUCTIONAL SUPPLIES
			619.88	0140916577 4306	COMPUTER SUPPL NON INST
D38R1043	PSYCHOLOGICAL ASSESSMENT RESOU	106.42	106.42	0115944512 4313	INSTRUCTIONAL SUPPLIES
D38R1044	CERTIFIED TRANSPORTATION INC	5,500.00	5,500.00	0111000510 5825	OUTSIDE SRV NOT REPAIR/MTCE
D38R1045	NATIONAL FIREPROOFING	340.31	340.31	0140702582 4308	CUSTODIAL SUPPLIES
D38R1046	ONSITE LASER MEDIC	476.33	476.33	0140916572 5617	OUTSIDE SERV - REPAIR/MTCE
D38R1047	ANYTHING EDUCATIONAL PLUS	2,914.51	2,914.51	0163051521 4305	ADMINISTRATIVE SUPPLIES

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**OCEANVIEW SCHL.DIST.**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38R1048	WAXIE SANITARY SUPPLY	1,218.54	1,218.54	01 9320	STORES
D38R1049	KOCE-TV FOUNDATION	9,970.65	9,970.65	0126655010 5825	OUTSIDE SRV NOT REPAIR/MTC
D38R1050	COMPLETE BUSINESS SYSTEMS	592.87	592.87	0111002510 4313	INSTRUCTIONAL SUPPLIES
D38R1051	KELLY PAPER	6,710.27	6,710.27	0134715075 4304	PRINTING SUPPLIES
D38R1052	W W GRAINGER INC	6,000.00	6,000.00	0141512581 4320	MAINTENANCE SUPPLIES
D38R1053	CURRICULUM ASSOCIATES	1,720.93	1,720.93	0120348010 4313	INSTRUCTIONAL SUPPLIES
D38R1054	OFFICE DEPOT	1,087.07	1,087.07	0120348010 4313	INSTRUCTIONAL SUPPLIES
D38R1055	SYNSORT	335.00	335.00	0140916524 5815	FEES & PERMITS
D38R1056	DISNEYLAND RESORT	464.00	464.00	0102504510 5818✓	ADMISSION FEES - FIELD TRIP
D38R1057	IMAGINATION MACHINE	895.00	895.00	0112701010 5821✓	LECTURER
D38R1058	ORANGE COUNTY PERFORMING ARTS	1,050.00	1,050.00	0112706510 5821✓	LECTURER
D38R1059	CULVER NEWLIN	765.33	765.33	0112700510 4490✓	NON CAPITALIZED EQUIPMENT
D38R1060	HUNTINGTON BEACH ADULT SCHOOL	200.00	200.00	0121855010 5202	TRAVEL/CONFERENCE
D38R1061	LOWES	432.83	432.83	0131238531 4305	ADMINISTRATIVE SUPPLIES
D38R1062	OFFICE DEPOT	160.12	160.12	0131238531 4305	ADMINISTRATIVE SUPPLIES
D38R1063	RADIO SHACK	1,385.80	433.06	1250500550 4313	INSTRUCTIONAL SUPPLIES
			433.06	1250502050 4313	INSTRUCTIONAL SUPPLIES
			43.31	1250506550 4313	INSTRUCTIONAL SUPPLIES
			433.06	1250507550 4313	INSTRUCTIONAL SUPPLIES
			43.31	1250508550 4313	INSTRUCTIONAL SUPPLIES
D38R1064	DISCOUNT SCHOOL SUPPLY	296.87	296.87	0102501010 4313✓	INSTRUCTIONAL SUPPLIES
D38R1065	FAT MIKES	173.72	173.72	0102505610 4313✓	INSTRUCTIONAL SUPPLIES
D38R1066	CAROLINE ISHINO	500.00	500.00	0128545531 5201	MILEAGE
D38R1067	CORPORATE MOTIVATORS	962.93	962.93	0102505010 4313✓	INSTRUCTIONAL SUPPLIES
D38R1068	CORPORATE MOTIVATORS	146.41	146.41	0102505010 4313✓	INSTRUCTIONAL SUPPLIES

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**OCEANVIEW SCHL.DIST.**

**PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES MEETING 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38R1069	DAVIS DEMOGRAPHICS AND PLANNIN	9,000.00	9,000.00	0140916572 5815	FEES & PERMITS
D38R1070	BRAINPOP LLC	3,510.00	3,510.00	0144011072 5815	FEES & PERMITS
D38R1071	BRAINPOP LLC	995.00	995.00	0139046010 5815	FEES & PERMITS
D38R1072	SNAPGRADES	857.00	857.00	0120348010 4313	INSTRUCTIONAL SUPPLIES
D38R1073	OFFICE DEPOT	130.49	130.49	0129638521 4305	ADMINISTRATIVE SUPPLIES
D38R1074	ORANGE COUNTY DEPT OF ED	350.00	350.00	0117838510 5202	TRAVEL/CONFERENCE
	<b>Fund 01 Total:</b>	<b>151,250.01</b>			
	<b>Fund 12 Total:</b>	<b>1,385.80</b>			
	<b>Fund 13 Total:</b>	<b>25,474.35</b>			
	<b>Fund 14 Total:</b>	<b>19,550.78</b>			
	<b>Fund 40 Total:</b>	<b>964.51</b>			
	<b>Total Amount of Purchase Orders:</b>	<b>198,625.45</b>			

OCEANVIEW SCHL.DIST.

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES 11/03/2009

FROM 10/09/2009 TO 10/21/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>	<u>NOTATIONS</u>
D38C0043	PEARSON	1,485.60	+507.51	0110815010 4313	INSTRUCTIONAL SUPPLIES	PRICE INCREASE
D38R0371	ORANGE COUNTY MUSIC	500.00	-500.00	0108015010 4313	INSTRUCTIONAL SUPPLIES	PRICE DECREASE

Fund 01 Total: 7.51

Total Amount of Change Orders: 7.51

OCEANVIEW SCHL.DIST.

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

FROM 10/09/2009 TO 10/21/2009

11/03/2009

BOARD OF TRUSTEES

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
D38R0903	POSITIVE PROMOTIONS	314.38	314.38	1250514050 4313	INSTRUCTIONAL SUPPLIES

Fund 12 Total:

314.38

Total Amount of Purchase Orders:

314.38

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: CAFETERIA FUND CHECK REGISTER FROM OCTOBER 9, 2009,  
THROUGH OCTOBER 22, 2009

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This report contains a listing of School District Checks for the Cafeteria Fund.

1.	<u>Cafeteria Fund</u> Vendor Check Nos. 38-65470 - 65708		
		Total: \$	82,861.53
		<b>Total: \$</b>	<b>82,861.53</b>

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Cafeteria Fund Checks from October 9, 2009, through October 22, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Cafeteria Fund Checks from October 9, 2009, through October 22, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: CAPITAL FACILITIES AGENCY FUND CHECK REGISTER FROM  
OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009

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This report contains a listing of School District Checks for the Capital Facilities Agency Fund.

1. Capital Facilities Agency Fund  
Vendor Check Nos. 38-65531 only

Total: \$ 48.47

**Total: \$ 48.47**

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Capital Facilities Agency Fund Checks from October 9, 2009, through October 22, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Capital Facilities Agency Fund Checks from October 9, 2009, through October 22, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: CHILD CARE FUND CHECK REGISTER FROM OCTOBER 9, 2009,  
THROUGH OCTOBER 22, 2009

---

This report contains a listing of School District Checks for the Child Care Fund.

1.	<u>Child Care Fund</u> Vendor Check Nos. 38-65466 - 65702	Total: \$	9,193.47
		<b>Total: \$</b>	<b>9,193.47</b>

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Child Care Fund Checks from October 9, 2009, through October 22, 2009.

---

**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Child Care Fund Checks from October 9, 2009, through October 22, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: DEFERRED MAINTENANCE FUND CHECK REGISTER FROM OCTOBER  
9, 2009, THROUGH OCTOBER 22, 2009

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This report contains a listing of School District Checks for the Deferred Maintenance Fund.

1.	<u>Deferred Maintenance Fund</u> Vendor Check Nos. 38-65508 - 65667		
		Total: \$	4,630.00
		<b>Total: \$</b>	<b>4,630.00</b>

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Deferred Maintenance Fund Checks from October 9, 2009, through October 22, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Deferred Maintenance Fund Checks from October 9, 2009, through October 22, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: GENERAL FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH  
OCTOBER 22, 2009

---

This report contains a listing of School District Checks for the General Fund.

1.	<u>General Fund</u> Vendor Check Nos. 38-65434 - 65701	Total: \$	1,014,382.19
		<b>Total: \$</b>	<b>1,014,382.19</b>

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve General Fund Checks from October 9, 2009, through October 22, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve General Fund Checks from October 9, 2009, through October 22, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services  
SUBJECT: SPECIAL RESERVE/C.O.P. FUND CHECK REGISTER FROM OCTOBER 9, 2009, THROUGH OCTOBER 22, 2009

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This report contains a listing of School District Checks for the Special Reserve/C.O.P. Fund.

1.	<u>Special Reserve/C.O.P.</u> Vendor Check Nos. 38-65571 - 65710		
		Total: \$	119,199.07
		<b>Total: \$</b>	<b>119,199.07</b>

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Special Reserve/C.O.P. Fund Checks from October 9, 2009, through October 22, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Special Reserve/C.O.P. Fund Checks from October 9, 2009, through October 22, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent

FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services

SUBJECT: RENEWAL: YMCA OF ORANGE COUNTY WEST COUNTY FAMILY SPORTS  
PROGRAM – VISTA VIEW MIDDLE SCHOOL

---

**BACKGROUND INFORMATION:**

YMCA of Orange County West County Family (WCF) conducts a program to provide student sports activities at school sites daily during lunch periods depending upon weather and staff availability. WCF staff members offer the program on a “drop in” basis and up to forty (40) students may participate at one time. If more than forty students wish to play, the program can be expanded by increasing supervision provided by either the school site or volunteer groups such as the PTSO. WCF furnishes all equipment for the program.

**CURRENT CONSIDERATIONS:**

WCF is prepared to offer the student sports program to Vista View Middle School again for the 2009-2010 year four days each week (Exhibit A). Two WCF staff members will run the program which has the added benefit of additional activities for students during lunch period to support wellness and physical fitness. Also, lunch time supervision will be increased by the two WCF staff on campus.

**FINANCIAL IMPLICATIONS:**

The cost is \$69 per session for two WCF staff members to hold sessions four days a week for approximately 112 days. Estimated cost is \$7,728.00 to be funded by a donation from the Vista View PTSO.

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve the Renewal: YMCA of Orange County West County Family Sports Program – Vista View Middle School and authorize William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, to execute all necessary documents.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve the Renewal: YMCA of Orange County West County Family Sports Program – Vista View Middle School and authorize William V. Loose, Ed.D., Assistant Superintendent, Administrative Services to execute all necessary documents.



## YMCA PROGRAM SERVICE AGREEMENT

This Agreement is made and entered into this 2<sup>nd</sup> of November, and ending on June 18<sup>th</sup>, 2010 and between the YMCA of Orange County West County Family, a not-for-profit corporation and Vista View Middle School, referred to through out this Agreement as the YMCA and Program Service Recipient.

WHEREAS, Program Service Recipient agrees to have YMCA conduct program at the Program Service Recipient premises and,

WHEREAS, the YMCA desires to utilize the premises of the Program Service Recipient in order to conduct program; and,

WHEREAS, it is the desire of the parties to memorialize this understanding in a written agreement in which the YMCA shall conduct program at the premises owned by Program Service Recipient and the YMCA shall be allowed to conduct program pursuant to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the mutual promises set forth below, the parties hereby agree as follows:

### 1. Term

The term of this Agreement shall be for the period of November 2<sup>nd</sup> through June 18, 2010 and is subject to renewal for subsequent terms by agreement of both parties. Either party can cancel services with a 30 day written notice.

### 2. Program

The purpose of this program is to provide a structured sports program during the children's lunch times. This program will help in the prevention of childhood obesity; teach fair play and sportsmanship, cooperation and teamwork. Overall program outcome is geared toward children becoming active daily, develop an appreciation for physical fitness and have fun.

### 3. Payment

The Program Service Recipient agrees to compensate the YMCA for performance of the services above on the following basis: First payment of \$2760 due by January 29, 2010 (11/2-1/25, 10 weeks, \$69/session, 4 days a week) and the final payment of \$4968 is due by June 18<sup>th</sup>, 2010 (2/1-6/18, \$69/session, 4 days a week) – for a total of \$7728 for the duration of the contract.

4. Responsibilities of Program Service Recipient: Must provide a qualified assistant during program hours in order to maintain a 20 child to 1 adult (utilizing YMCA staff and/or volunteers and Vista View staff) ratio for supervision purposes.

- a. Program Service Recipient shall solely be responsible for malfunctions, maintenance and repairs of equipment, facilities, premises or property. This shall include malfunctions, maintenance and repair to the equipment, facilities, premises or property provided by Program Service Recipient.
- b. The Program Service Recipient shall be responsible for full compliance with all cleaning procedures as regulated by the Department of Public Health. This shall include, but not be limited to routine and surrounding area housekeeping.
- c. The Program Service Recipient shall not violate any City, County, or State Law in or about the said premises.

5. Responsibility of YMCA

- a. To provide qualified YMCA staff during program hours. Each staff member shall have been screened, trained, have proper certifications for the program.
- b. Hire, staff, train and supervise all program staff.
- c. Provide program including: Program service during noon time sports hours and equipment  
Ratio will be: 1 to 20 (utilizing YMCA staff and/or volunteers and Vista View staff).
- d. Pay all compensation with respect to its staff including wages and employment taxes and benefits.
- e. The YMCA Director or his/her designee will promptly notify the designated Program Service Recipient representative of any needed repairs and will inform the representative of any safety or code violations which may require temporary closure until repair work is completed.
- f. YMCA shall be responsible for participant registration for the program and shall maintain records and related documents.
- g. YMCA shall be responsible for obtaining and maintaining participant's waivers for the program.

## 6. Insurance

The YMCA shall maintain at its expense during the term of this Agreement comprehensive general liability insurance for the joint protection of the YMCA and the Program Service Recipient against claims for personal injury, death or property damage arising out of the negligence by the YMCA and/or its agents arising out of the program on the premises of the Program Service Recipient property. The insurance shall be in the minimum amount of One Million Dollars (\$1,000,000) per occurrence. Program Service Recipient shall maintain at its expense during the terms of this Agreement comprehensive general liability insurance for the joint protection of Service Recipient and the YMCA against claims of personal injury, death or property damage. The insurance shall be in the minimum amount of One Million Dollars (\$1,000,000) per occurrence. EXCLUDED FROM THE INSURANCE COVERAGE PROVIDED BY YMCA, IS ANY OCCURRENCE WHILE ON PROGRAM SERVICE RECIPIENTS PREMISES THAT WAS NOT DUE TO THE YMCA'S NEGLIGENCE. THE PROGRAM SERVICE RECIPIENT'S INSURANCE SHALL BE THE SOLE REMEDY FOR SUCH LOSSES.

## 7. Indemnification

- A. Program Service Recipient shall indemnify, defend with competent counsel and hold the YMCA, its employees and agents harmless of and from any loss, damage, claim or expense including reasonable attorney's fees arising out of any act by Program Service Recipient and/or a Program Service Recipient Employee or Agent which causes harm of any type to an employee or participant in the YMCA program.
- B. YMCA shall indemnify, defend with competent counsel and hold the Program Service Recipient its employees and agents harmless of and from any loss, damage, claim or expense including reasonable attorney's fees arising out of any act by YMCA and/or a YMCA Employee or Agent which causes harm of any type to an employee or participant in the YMCA program.

## 8. Assignment

Neither the Program Service Recipient nor the YMCA shall have the right to assign this Agreement with out prior written consent of both parties.

## 9. Attorney's Fees

If a suit or action is brought to enforce this Agreement or any provision hereof, or to rescind or disaffirm this Agreement or any provision hereof, the prevailing party shall be entitled to recover reasonable attorney's fees and expenses, both trial and appellate, in addition to its costs and disbursements allowed by law, which shall include the costs of any discovery proceedings.

## 10. Binding Effect

This Agreement shall be binding upon, and shall inure to the benefit of the parties and their respective successors and assigns.

11. Amendments

No alterations to or modifications of the terms or the provisions of this Agreement shall be effective unless such alteration or such modification is reduced in writing and is then properly executed by the parties hereto.

12. Nonprofit Status of YMCA

Should anything in this Agreement adversely affect the YMCA's not-for-profit status, this Agreement may be voided at the YMCA's sole option.

IN WITNESS WHEREOF, each of the parties has duly executed this Agreement on the day and date shown forth above.

**YMCA OF ORANGE COUNTY**

**Program Service Recipient Name**

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Signature and Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: Beverly M. Hempstead, Deputy Superintendent  
SUBJECT: CERTIFICATED EMPLOYEE PERSONNEL ACTIVITY LIST - OCTOBER 9,  
2009, THROUGH OCTOBER 26, 2009

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This report contains the Ocean View School District's Certificated Employee Activity List from October 9, 2009, through October 26, 2009. (Exhibit A)

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve the Certificated Employee Personnel Activity List - October 9, 2009, through October 26, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve the Certificated Employee Personnel Activity List - October 9, 2009, through October 26, 2009.

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OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
Certificated Personnel  
November 3, 2009

**Approve Extra Hours at  
Extra Duty Rate of Pay @ \$20.00/Hr**

<u>NAME</u>	<u>POSITION/ SITE</u>	<u>ACCOUNT</u>	<u>HOURS</u>
Ascencio Teresa	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Ayotte Alanna	Teacher Vista	01-290-480-10-1190	27.5 Pride Academy
Bennett Juley	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Berkers Suzanne	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Carroll Stan	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Chang Ashley	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Davis Roberta	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Elbag-Bernstein Julie	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Field Trisha	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Fisler Jennifer	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Garcia Danilla	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Haag Jessica	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Helo Lisa	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Hunter Jill	Teacher Vista	01-290-480-10-1190	27.5 Pride Academy

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
Certificated Personnel  
November 3, 2009

**Approve Extra Hours at  
Extra Duty Rate of Pay @ \$20.00/Hr**

<u>NAME</u>	<u>POSITION/ SITE</u>	<u>ACCOUNT</u>	<u>HOURS</u>
King Rhonda	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
LaPier Devon	Teacher Vista	01-290-480-10-1190	27.5 Pride Academy
Labrador Joannah	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Lozano Roxanne	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Moorhead Britt	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Pate April	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Phillips Meredith	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Rodney Lisa	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Rothman Jesse	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Ruitenschild Tina	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Salas-Yoshii Temple	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Sandors Karen	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Shikuma Tiffany	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Stalcup Joyce	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
Certificated Personnel  
November 3, 2009

**Approve Extra Hours at  
Extra Duty Rate of Pay @ \$20.00/Hr**

<u>NAME</u>	<u>POSITION/ SITE</u>	<u>ACCOUNT</u>	<u>HOURS</u>
Taylor Diane	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Turner Gary	Teacher Circle	01-110-310-10-1190	10.0 4/5 Release Day
Volmensky Kristine	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training
Walton Joslyn	Teacher Oak	01-203-455-10-1190	4.0 Meet the Masters Training

**Task Force Pay @ \$25/Hour Per  
Interagency Agreement with El Viento Foundation  
(Reimbursed by El Viento Foundation)**

<u>NAME</u>	<u>POSITION/ SITE</u>	<u>ACCOUNT</u>	<u>HOURS</u>
Luu Jennifer	Teacher Vista	01-015-310-10-1190	32.25 (9/11/09 – 10/10/09)
Morrissey-Reyes Daryth	Teacher Vista	01-015-310-10-1190	16.0 (9/11/09 – 10/10/09)
Rothman Jesse	Teacher Oak	01-015-310-10-1190	12.5 (9/11/09 – 10/10/09)

**Approve BTSA Support Providers for 2009-2010  
Charge Account 01-631-515-10-1125 (BTSA 100%)**

<u>TEACHER</u>	<u>SITE</u>	<u>AMOUNT</u>
Tracy Souders	Golden	\$400.00



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

October 20, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent  
FROM: Beverly M. Hempstead, Deputy Superintendent  
SUBJECT: CLASSIFIED EMPLOYEE PERSONNEL ACTIVITY LIST – OCTOBER 21, 2009,  
THROUGH NOVEMBER 3, 2009

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This report contains the Ocean View School District's Classified Employee Activity List from October 21, 2009, through November 3, 2009. (Exhibit A)

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve the Classified Employee Personnel Activity List - October 21, 2009, through November 3, 2009.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve the Classified Employee Personnel Activity List - October 21, 2009, through November 3, 2009.



OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
Classified Personnel  
November 3, 2009

**Approve Employment**

**In accordance with Merit System testing procedures**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY</u></b>	<b><u>RANGE STEP</u></b>	<b><u>EFFECTIVE DATE</u></b>
Chavez, Jose	Custodian (Substitute)	\$20.782/hr	28.5	10/21/09
Costales, Khristina	Instructional Assistant - Applied Behavior Analysis	\$16.070/hr	26.1	09/28/09
Figuroa, Anthony	Child Care Attendant (Substitute)	\$16.070/hr	18.5	10/20/09
Greenfield, Anne	Food Distribution Worker (Substitute)	\$13.189/hr	18.1	10/05/09
Higbee, Irma	Parent/Teacher Conference Translator	\$10.00/hr	Exempt non-classified	10/19/09
Hoffman, Sharon	Food Distribution Worker (Substitute)	\$13.189/hr	18.1	10/08/09
Jimenez, Heather	Instructional Assistant - Applied Behavior Analysis	\$16.070/hr	26.1	10/08/09
Mayorga, Yvette	Parent/Teacher Conference Translator	\$10.00/hr	Exempt non-classified	10/19/09
McCready, Melissa	Instructional Assistant - Special Education (Substitute)	\$14.554/hr	22.1	09/28/09
Moore, Desiree	Administrative Secretary (Temporary Assignment)	\$22.704/hr	40.1	10/08/09
Parlee, Linda	School Health Technician (Substitute)	\$16.070/hr	26.1	10/05/09
Petersen, Melanie	Instructional Aide	\$14.199/hr	21.1	10/14/09
Ransom, Courtney	Instructional Assistant - Applied Behavior Analysis	\$16.070/hr	26.1	09/28/09
Sebring, Nancy	Administrative Assistant (Substitute)	\$34.392/hr	C44.5	11/02/09
Slater, Julie	Instructional Aide	\$14.199/hr	21.1	10/12/09

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
Classified Personnel  
November 3, 2009

**Approve Retirement**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>BEGINNING DATE</u></b>	<b><u>EFFECTIVE DATE</u></b>
Sebring, Nancy	Administrative Assistant	01/29/96	11/01/09

**Approve Separation**

**In accordance with Merit System Rules 8.1 to 8.6**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>REASON</u></b>	<b><u>BEGINNING DATE</u></b>	<b><u>EFFECTIVE DATE</u></b>
Chavez, Jose	Custodian	Resignation - School	01/19/00	10/20/09
Halsey, Jamie	Instructional Aide	Resignation - Personal	11/03/08	06/17/09
Huebel, Amber	Instructional Assistant - Severely Disabled	Resignation - Another job	09/10/07	10/30/09
Lopez Silva, Carolina	Instructional Aide - Bilingual	Resignation - Personal	11/20/06	10/16/09
Webster, Barbara	Switchboard Operator/ Receptionist (Substitute)	Resignation - Retired	05/17/99	06/01/09

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Board of Trustees

FROM: Alan G. Rasmussen, Ed.D., Superintendent

SUBJECT: REVIEW OF BOARD BYLAW 9200 – MEMBERS LIMITS OF AUTHORITY

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**BACKGROUND INFORMATION:**

The 9000 Board Bylaws reflect general Board roles and responsibilities consistent with maximizing school board governance. The Board of Trustees' primary responsibility is to act in the best interests of every student in the District. The Board of Trustees also has major commitments to parents/guardians, all members of the community, employees, the State of California, laws pertaining to public education, and established policies of the District. To maximize Board effectiveness and public confidence in District governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct. It is important to understand the distinctions between Board of Trustees and staff roles, and refrain from performing management functions.

At the October 7, 2008, Board of Trustees meeting the Board approved Board Bylaws 9000 Series which reflected minor changes in language to provide up-to-date language and guidelines for District operations.

**CURRENT CONSIDERATIONS:**

Since the adoption of the Board Bylaws 9000 Series in 2008, there has been confusion with the interpretation of Board Bylaw 9200 (Exhibit A) as it relates to the scope of authority, span of influence, process of addressing requests for information, and the use of Board authority in directing staff to perform work.

**FINANCIAL IMPLICATIONS:**

Unknown at this time.

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees review Board Bylaw 9200 – Members Limits of Authority, and provide direction to Administration regarding their interpretation and implementation of Board Bylaw 9200. Alan G. Rasmussen, Ed.D., Superintendent, will make a brief oral presentation and respond to questions from the Board of Trustees.

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**MEMBERS LIMITS OF AUTHORITY**

Limits of Board Members Authority

The Board of Trustees is the unit of authority over the District. It has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting.

Board members have no individual authority. Individually, Board members may not commit the District to any policy, act or expenditure. Board members cannot do business with the district served, nor should the Board member have an interest in any contract with the school district. Board members represent and act for the community as a whole and do not represent any fractional segment of the community.

Individual members of the Board of Trustees, by virtue of holding office, shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee.

Requests for information by an individual Board member shall be submitted to the Superintendent. At his/her discretion, the Superintendent may refer the request to the entire Board of Trustees for consideration. If approved, the Superintendent or designee shall perform any necessary research associated with the request and report to the Board of Trustees at a future meeting.

Board members requesting information from administrators shall submit the request through the Superintendent's office in order to minimize disruptions of administrators' work flow. Contacts by Board members to administrators are to be made only during work hours and not at the administrator's home, with the following exceptions: emergencies or requests by administrator.

Board members are encouraged to attend events at schools, and should notify the Superintendent's office prior to visiting a school site.

Obligations of Board Members

Board members shall hold the education of students above all else.

Board members should understand their role and the programs offered by the District. They should study all agenda materials before the meeting, participate in the discussion of items which come before the Board, vote on motions and resolutions, and abstain only for compelling reasons.

Board members shall refer Board-related correspondence to the Superintendent or designee for forwarding to the Board of Trustees or for placement on the Board of Trustees' agenda.

**BOARD BYLAWS**

**BB 9200**

**MEMBERS LIMITS OF AUTHORITY** (continued)

Obligations of Board Members (continued)

Board members and persons elected to the Board of Trustees are responsible for complying with the requirements of the state's open meeting laws.

The Superintendent or designee shall provide a copy of the Brown Act to each Board member and to anyone who is elected to the Board upon being sworn into office.

*Legal Reference:*

EDUCATION CODE

200-262.4 Prohibition of discrimination

7054 Use of district property

35010 Control of district; prescription and enforcement of rules

35100-35351 Governing boards, especially:

35160-35184 Powers and duties

35291 Rules

35292 Visits to schools (Board members)

51101 Rights of parents/guardians

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body of a local agency

54952.7 Copies of chapter to members of legislative body

*Management Resources:*

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

Policy Adopted: 10/23/90  
Policy Revised: 11/18/97  
Policy Revised: 12/11/01  
Policy Revised: 10/7/08

**Ocean View School District of Orange County  
Huntington Beach, California  
*Request for item to be placed on the agenda***

**TO:** Honorable President Norman (Norm) Westwell, Trustee and Board Member  
Superintendent Doctor Alan (Al) G. Rasmussen, Ed.D., M.A., B.A.

**FROM:** Honorable JOHN BRISCOE, OVSD Trustee and Board Member

**Date:** 24 October 2009

**Board Meeting Date Agenda:** 3 November 2009

**Subject:** Classroom Library "I Know Why The Caged Bird Sings" Books Placed on "Hold"

**BACKGROUND INFORMATION:**

The Ocean View School District of Orange County has allowed, authorized and permitted the book "I Know Why the Caged Bird Sings" by Maya Angelou to be purchased and made available for circulation in the libraries of the District. The District has two separate types collections of books at school sites consisting of the District Central Library and Individual Teacher Classroom Libraries. The District is responsible for all curriculum of all kinds and sorts in each and every classroom of the District including both Central Libraries and Individual Teacher Classroom Libraries. Administration has delegated responsibility and authority to conduct periodic reviews of curriculum material as to appropriateness for children. Administration has recently been quoted in the media claiming immediate withdrawal and curriculum committee review of the book "I Know Why the Caged Book Sings" from the Central Library system only. Individual Teacher Classroom Library collections have had no publicly acknowledged Administration direction to "hold" the book concurrent with the Central Library directive,

**CONSIDERATIONS:**

Free reading general circulation access to "I Know Why the Caged Bird Sings" places inappropriate material in the hands of young children without teacher intervention. All books in the OVSD library system, both classroom and central, are the responsibility of the District.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to this child safety resolution.

**RECOMMENDATION:**

**BE IT RESOLVED** that the Ocean View School District of Orange County Board of Trustees hereby directs the Superintendent to place the book "I Know Why the Caged Book Sings" on hold and out of circulation along with the Central Library "hold" order until final curriculum committee findings are released and accepted by the Board.



OCEAN VIEW SCHOOL DISTRICT of ORANGE COUNTY  
Huntington Beach, California 92647

RESOLUTION NO. 23:0910

**Classroom Library “I Know Why The Caged Bird Sings” Books Placed on “Hold”**

WHEREAS, the Ocean View School District of Orange County has allowed, authorized and permitted the book “I Know Why the Caged Bird Sings” by Maya Angelou to be purchased and made available for circulation in the libraries of the District, and

WHEREAS, the Ocean View School District of Orange County has two separate types collections of books at school sites consisting of the District Central Library and Individual Teacher Classroom Libraries, and

WHEREAS, the Ocean View School District of Orange County is responsible for all curriculum of all kinds and sorts in each and every classroom of the District including both Central Libraries and Individual Teacher Classroom Libraries, and

WHEREAS, the Ocean View School District of Orange County Administration has delegated responsibility and authority to conduct periodic reviews of curriculum material as to appropriateness for children, and

WHEREAS, the Ocean View School District of Orange County Administration has recently been quoted in the media claiming immediate withdrawal and curriculum committee review of the book “I Know Why the Caged Book Sings” from the Central Library system only, and

WHEREAS, the Ocean View School District of Orange County Individual Teacher Classroom Library collections have had no publicly acknowledged Administration direction to “hold” the book concurrent with the Central Library directive,

NOW, THEREFORE, BE IT RESOLVED that the Ocean View School District of Orange County Board of Trustees hereby directs the Superintendent to place the book “I Know Why the Caged Book Sings” on hold and out of circulation along with the Central Library “hold” order until final curriculum committee findings are released and accepted by the Board.

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009, by the Board of Trustees of Ocean View School District of Orange County, Huntington Beach, California.

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Superintendent Doctor Alan (Al) G. Rasmussen, Ed.D., M.A., B.A., Secretary of the Board of Trustees of the Ocean View School District of Orange County, Huntington Beach, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board of Trustees at a regular meeting thereof held on \_\_\_\_\_ and passed by a \_\_\_\_\_ vote of said Board of Trustees.

\_\_\_\_\_  
Superintendent Doctor Alan (Al) G. Rasmussen, Ed.D., M.A., B.A.  
Secretary to the Board of Trustees

ATTESTED TO

\_\_\_\_\_  
Norm Westwell.  
President, Board of Trustees

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

(Action)

November 3, 2009

TO: Alan G. Rasmussen, Ed.D., Superintendent

FROM: William V. Loose, Ed.D., Assistant Superintendent, Administrative Services

SUBJECT: RESOLUTION NO. 22:0910 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE OCEAN VIEW SCHOOL DISTRICT STATING ITS INTENTION TO ISSUE REFUNDING CERTIFICATES OF PARTICIPATION AND APPOINTING AND EMPLOYING CERTAIN PROFESSIONALS IN CONNECTION THEREWITH, AND APPROVING CERTAIN RELATED ACTIONS

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**BACKGROUND INFORMATION:**

In 2002, Ocean View School District (OVSD) obtained Certificates of Participation (COPs) to fund the construction of the four middle school gymnasiums. The original terms of the agreement had a call date of March 2009 prior to which the District would have to pay an additional repayment amount if the District wanted to pay off or refinance the current COPs.

**CURRENT CONSIDERATIONS:**

In late summer 2009, the bond market was positioned so that the District could have refinanced the COPs and achieved a savings of approximately \$24,000 a year for ten years, or on a one-time basis achieved a savings of \$220,000. Although that opportunity has passed, the District would like to have the mechanism (Exhibit A) in place to take advantage of this opportunity should the bond market change again.

**FINANCIAL IMPLICATIONS:**

A refinancing of the COPs could result in budgetary savings to Ocean View School District. A minimum savings of \$200,000 would be required to pursue the refinancing.

**RECOMMENDATION:**

It is respectfully requested that the Superintendent recommend that the Board of Trustees approve Resolution 22:0910 – Resolution of the Board of Trustees of the Ocean View School District Stating its Intention to Issue Refunding Certificates of Participation and Appointing and Employing Certain Professionals in Connection Therewith, and Approving Certain Related Actions. William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, will be available to respond to questions from the Board of Trustees.

Resolution 22:0910 - Resolution  
of the Board of Trustees of the Ocean  
View School District Stating its  
Intention to Issue Refunding Certificates  
of Participation and Appointing and  
Employing Certain Professionals in  
Connection Therewith, and Approving  
Certain Related Actions

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- 2 -

November 3, 2009

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**SUPERINTENDENT'S RECOMMENDATION:**

It is respectfully recommended that the Board of Trustees approve Resolution 22:0910 – Resolution of the Board of Trustees of the Ocean View School District Stating its Intention to Issue Refunding Certificates of Participation and Appointing and Employing Certain Professionals in Connection Therewith, and Approving Certain Related Actions. William V. Loose, Ed.D., Assistant Superintendent, Administrative Services, will be available to respond to questions from the Board of Trustees.

**RESOLUTION NO. 22:0910**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE OCEAN VIEW SCHOOL DISTRICT STATING ITS INTENTION TO ISSUE REFUNDING CERTIFICATES OF PARTICIPATION AND APPOINTING AND EMPLOYING CERTAIN PROFESSIONALS IN CONNECTION THEREWITH, AND APPROVING CERTAIN RELATED ACTIONS.**

**WHEREAS**, on March 1, 2002 the Ocean View School District (the "District") sold \$10,500,000 of Certificates of Participation (2002 Financing Project) (the "Certificates") to finance new gymnasiums/auditoriums; and;

**WHEREAS**, the Certificates may now be refinanced with no prepayment penalty; and

**WHEREAS**, the District desires to refinance the Certificates so long as such refinancing generates \$200,000 of upfront savings to the District; and

**WHEREAS**, the District desires to appoint certain professionals to assist the District with the refinancing of the Certificates; and

**WHEREAS**, the District desires to comply with Education Code Sections 17150 and 17150.1 by providing notice to the Orange County Office of Education and the Orange County Auditor of its desire to refinance the Certificates; and

**WHEREAS**, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to undertake such actions for the purpose, in the manner and upon the terms herein provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Ocean View School District, as follows:

1. All of the recitals herein contained are true and correct and the Board so finds.
2. The District hereby states its intent to refinance the Certificates through the sale of Refunding Certificates of Participation (the "Refunding Certificates").
3. The District retains Stradling Yocca Carlson & Rauth as bond counsel, Clean Energy Advocates as financial advisor and Wedbush Morgan Securities as underwriter for the Refunding Certificates (together, the "Consultants"). The Assistant Superintendent, Administrative Services is authorized to enter into professional service agreements with each of such firms, so long as all fees are contingent on the sale of the Refunding Certificates and payable solely from the proceeds of the sale of the Refunding Certificates.

EXHIBIT A (Page 1 of 3)

4. The District authorizes the Superintendent to comply with Education Code Sections 17150 and 17150.1 by sending a letter to the Orange County Superintendent of Schools and the Orange County Auditor informing them of the District's intent to issue the Refunding Certificates.
5. The District authorizes the Consultants to prepare all necessary documents and to present it to the Board for approval.
6. The Superintendent and Assistant Superintendent, Administrative Services are hereby authorized and directed, jointly and severally, to do any and all things, which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution.
7. All actions heretofore taken by the officers, employees and agents of the District in furtherance of the intent of this Resolution are hereby approved, confirmed and ratified.
8. This resolution shall take effect from and after its date of adoption.

**PASSED AND ADOPTED** this 3<sup>rd</sup> day of November, 2009

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President of the Board of Trustees  
of the Ocean View School District

ATTEST:

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Clerk of the Board of Trustees  
of the Ocean View School District

EXHIBIT A (Page 2 of 3)

**CLERK'S CERTIFICATE**

I, \_\_\_\_\_, Clerk of the of the Board of Trustees of the Ocean View School District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of said District duly and regularly held at the regular meeting place thereof on November 3, 2009, of which meeting all of the members of said Board of Trustees had due notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

An agenda of said meeting was posted at least 72 hours before said meeting at 17200 Pinehurst Lane, Huntington Beach, CA 92647, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: November 3, 2009

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Clerk of the Board of Trustees  
of the Ocean View School District

EXHIBIT A (Page 3 of 3)